
CYNGOR CYMUNED TONGWYNLAIS COMMUNITY COUNCIL



COUNCIL SUMMONS

You are summoned to attend the Annual Statutory Meeting, followed by an Ordinary Meeting of the Community Council on Tuesday 28th May 2024 at 6.30pm at the Tanyard. If you wish to join the meeting by virtual link, please contact the Clerk allowing reasonable time to accommodate this request.

AGENDA

1. Election of Chair
2. Election of Vice Chair
3. Attendance/Apologies
4. Other Appointments
 - (i) One Voice Wales Representative (ii) Health and Safety Representative (iii) School Governor
5. Consideration of any new committees, and/or Working Parties
6. Declaration and Registration of Interests
7. Re-adoption of Policy Documents (Standing Orders, Financial Regulations, Data Protection and FOI Policy, Press/Media Policy, Risk Management, Complaints Procedure, Biodiversity Plan, Litter Policy, Lettings Policy, Welsh Language Policy)
8. Consideration of the Internal Auditors Report 2023-24
9. Consideration and Approval of the Annual Return 2023-24
END OF ANNUAL STATUTORY MEETING
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10. Police Matters
  - (i) Welfare concern (ii) Parking (GW)
11. MP, Senedd, County Council Matters
  - (i) Hedges Merthyr Road (GW)
12. Public Session
13. Matters arising from the public session.
14. Consideration & Approval of the minutes of the Ordinary Meeting on 29<sup>th</sup> April 2024.
15. Matters arising from the minutes and any remaining business from the meeting.
  - (i) Consideration and Approval of Annual Report
16. Updates from Working Groups
  - (i) Consideration and Approval of newsletter.
17. Clerk's Report of correspondence
  - (i) Consideration of funding application
  - (ii) Consideration of role descriptions – Chair and Vice-Chair
  - (iii) Any other matters arising from the Clerk's report
18. Financial Matters -To receive the Finance Report for May
  - (i) Approval of payments.
19. Planning Matters
  - (i) 24/00968/HSE 3 Wellington Street, New 2 storey side & rear extension, demolition of existing shed and retrospective consent for existing garden room.
  - (ii) 24/00826/HSE Woodhill, Rhiwbina Hill, New Single Storey Glazed Extension, New Bay Window, New Windows.
  - (iii) 24/01142/DOC Holiday Inn, Discharge of Condition 4 Construction Environmental Management Plan.
20. Councillor Reports
  - (i) Large groups of cyclists (SU)
  - (ii) Trees (CH)
  - (iii) Overgrowth (CL)
21. Any other urgent matters for information only
22. Exclusion of Press and Public  
To consider the exclusion of press and public for item 23 by reason of confidential nature of business.  
**A Council resolution is required.**
23. Consideration & Approval of the confidential minutes of the Ordinary Meeting on 29<sup>th</sup> April 2024.

Mrs Nadine Dunseath  
Clerk to the Council